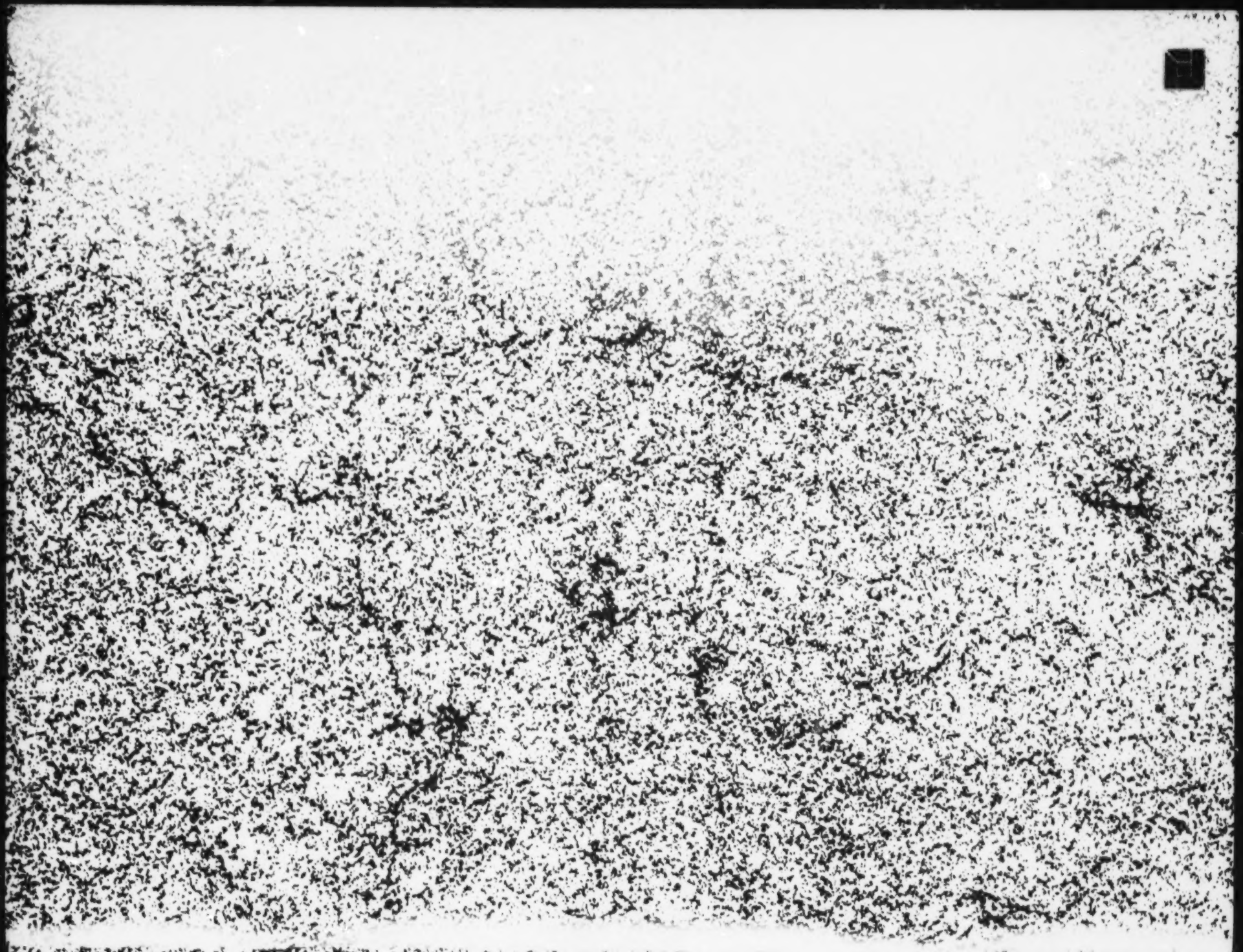
Edmonton Metropolitan Regional Planning Commission

1990-91 Annual Report



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Ross G. Quinn
CHAIRMAN

R.L. Mattiussi, ACP, M.C.I.P.
EXECUTIVE DIRECTOR

EDMONTON METROPOLITAN REGIONAL PLANNING COMMISSION

YOUR FILE .....

OUR FILE .....

June, 1991

Mayor Ross G. Quinn
Chairman
Edmonton Metropolitan
Regional Planning Commission
Edmonton, Alberta

Dear Mayor Quinn,

It is my pleasure to submit to you the ninth Annual Report of the Edmonton Metropolitan Regional Planning Commission, which covers the April 1, 1990 to March 31, 1991 fiscal year.

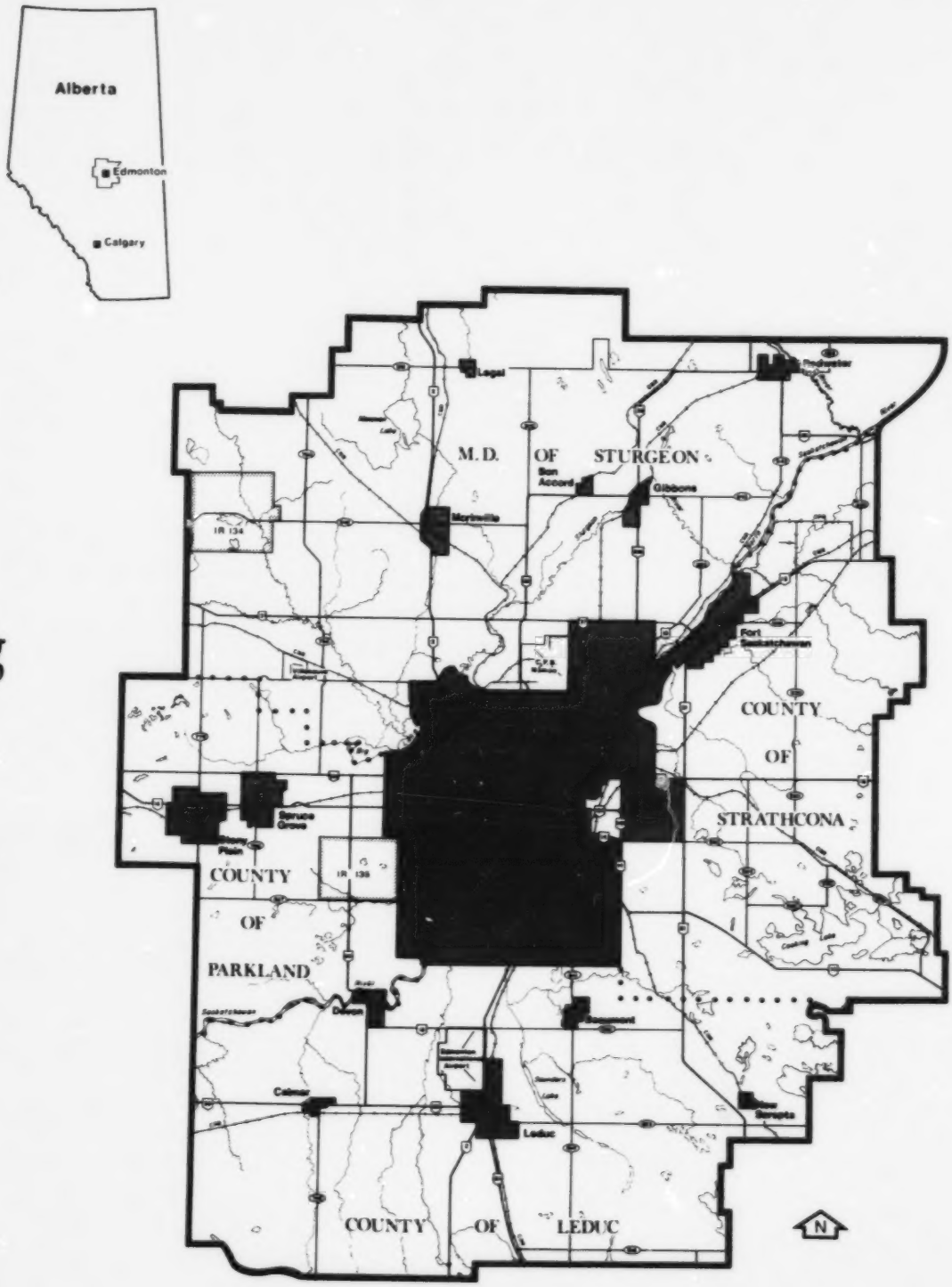
Respectfully submitted,

R.L. Mattiussi
Executive Director

9th floor, Metropolitan Place 10303 Jasper Avenue Edmonton, Alberta T5J 3N6 (403) 423-5701 Fax (403) 429-2830

Planning Region

Edmonton
Metropolitan
Regional
Planning
Commission



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Responsibilities

Edmonton Metropolitan Regional Planning Commission

The Planning Act sets out the role, responsibilities and duties of the Edmonton Metropolitan Regional Planning Commission. The main functions of the Commission are to:

- prepare, adopt and administer a Regional Plan for the Edmonton Planning Region;
- provide advice and assistance to municipalities on planning matters;
- act as the subdivision approving authority for the Region, except where a municipality has been delegated this authority by the minister;
- provide advice and recommendations on annexation matters; and
- seek and encourage public participation in the planning of the Edmonton Region.

As part of its on-going operations, the Commission often serves as a centre for coordinating the planning activities undertaken by other levels of government.

Chairman's Report

Ross G. Quinn
Mayor, Town of Morinville

It is with pleasure that I report to you on the activities of Edmonton Metropolitan Regional Planning Commission for the fiscal year, ending March 31, 1991.

The 1990/1991 period has seen a number of changes. In late November, R.G. Madziya resigned after almost six years as Executive Director. Information Systems Manager, Ron Mattiussi, was appointed Acting Executive Director. Management consultants were hired to help with the search for a new Director and in April of this year, after a thorough national search, it was announced that the successful candidate was Ron Mattiussi. All the members wish him well in this challenging position and we look forward to positive leadership and an excellent working relationship.

On June 2, 1990 the Edmonton Metropolitan Regional Planning Commission was 40 years old . We held a celebration dinner to mark the anniversary on January 15, 1991. Among the 105 guests in attendance were two former directors (R. Norman Giffen, 1966-1984 and R.G. Madziya, 1985-1990) and two former chairmen (Ken Newman 1972-1976 and Lawrence Kluthe 1977-1980). The evening's guest speaker was University of Alberta psychologist and radio talk show host, Dr. John Paterson. His interesting and informative speech entertained us all.

Any anniversary celebration usually involves a look forward as well as back and this anniversary was no exception. In looking forward, it is clear that we must be at the forefront of providing strong leadership and must work together to achieve the goals we have set for the Region. And I say this, despite the fact that recent events would seem to suggest that we are losing our will to work together. Increased growth pressures have led to increased tensions. Annexation issues and fringe area disputes are cropping up again and again. The Fort Saskatchewan/County of Strathcona annexation applications generated a heated debate between the two municipalities concerned. In October, 1990 the Local Authorities Board granted Fort Saskatchewan the area it had applied for and stipulated that a revenue-sharing agreement be worked out. This decision was endorsed by the Alberta Cabinet and the two municipalities are attempting to reach a compromise.

A County of Strathcona application to amend the Regional Plan, to permit residential uses within an area identified as a Metropolitan Industrial Area on the Plan's Policy Reference Map, was withdrawn in November, 1990. However, the matter did not end there. The County decided to pass two by-laws which would, in effect, reduce the separation distance between heavy industry and residential land uses in the Edmonton-Strathcona fringe. The Commission regarded this action to be inconsistent with the spirit and intent of the Regional Plan and, accordingly, decided to refer the matter as a dispute to the Alberta Planning Board. This issue is still ongoing.

Just to show that annexation need not necessarily be a dirty word, the recent Spruce Grove application provided an example of three municipalities working together to achieve a desired result. This annexation proposal would add 615 hectares of land to the west side of Spruce Grove. The municipalities involved, the City of Spruce Grove, the Town of Stony Plain and the County of Parkland, were all agreed on the application that was made to the Local Authorities Board.

Before I leave this general topic, I should mention a comment made by Ken Seiling, Chairman of the Regional Municipality of Waterloo in Ontario. He was the guest speaker at this year's very successful Winter Seminar. During the course of his speech, he stated that "in many of our situations, too much time is spent on conflict generated by structures, rather than using structures to prevent and help resolve them." I suggest this is something worth thinking about as we prepare to put into place structures that will resolve some issues in our revised Regional Plan.

As we look to the future, with new intermunicipal cooperation as our goal, I am proud of the fact that this Commission took a leadership role in the development of prototype Regional Land Information Systems through the APB-LRIS Pilot Project. The Pilot Project ended this year but the information we learned over the three years it took to complete will be valuable to all municipalities in this region and the province as a whole. I am also proud to say that this Commission and its member municipalities are committed to the further development of this technology for regional and municipal planning, by turning these pilot systems into operational ones.

I would like to thank all my fellow Commission members, and especially those who took the time to sit on one of more of our Committees. In particular, I would like to thank our Vice-Chairman, Mr. Albert Klapstein, Executive Committee Chairman, Mr. Ron Hayter and Planning Committee Chairman, Mr. Blair Lundy.

In conclusion, my sincere thanks to the staff of the Commission who have worked hard, often under great pressure, to maintain the high standards expected of them.

Executive Director's Report

R.L. Mattiussi,
ACP, M.C.I.P.

Although I held the position of Executive Director on an acting basis only for four months in the 1990-1991 budget year, it is my pleasure to report on the activities of the Commission for the past fiscal year. I once heard that the Chinese saying, "may you live in interesting times" was meant more as a curse than as a wish for good fortune. Whether or not that is true will depend on your perspective, but 1990-91 was indeed an "interesting time" for the Edmonton Metropolitan Regional Planning Commission.

The effects of continual downsizing over the last six years increased demand for both regional and municipal planning resources due to increased development in the region. A fear that the situation would only get worse led to a situation of massive staff turnover.

We cannot, nor should we want to, stop staff turnover when it occurs at a reasonable rate and is spread throughout all levels of the organization. It will be my responsibility, in the coming year, to create the kind of work environment that will attract, maintain and develop the best professional and technical staff available to fulfil our mandate as a regional planning commission.

Despite some of the problems we encountered, staff by year's end were able to complete a number of projects which had been ongoing for some time. These projects are outlined in detail in the Branch Managers' reports.

Once again our Winter Seminar was a success. Not only were the speakers and topics thought-provoking, but the level of discussion following each of the presentations was unprecedented and made the whole exercise worthwhile. These discussions will need to be ongoing so that all of the parties who will have an influence on the future development of this region can be heard and, hopefully, better understood.

To borrow once again from the Chinese, "where there is crisis there is danger and opportunity." Out of some of the crises we have been faced with over the past few years has come a better understanding of how well-suited our current regional plan policies are at solving regional problems. The Regional Plan and the Edmonton Metropolitan Regional Planning Commission obviously cannot solve all the problems facing this region. So we must focus on those particular areas which have caused the most problems in the past, in particular the fringe area policies. In the coming year our goal will be to focus our energies on amending the Regional Plan so that the vision and the policies of the plan are clear, fair and, hopefully, commonly understood and accepted by everyone in the region.

In closing, I would like to thank all of the Commission Members and Staff of the Edmonton Metropolitan Regional Planning Commission for their cooperation and support throughout this period of transition. I also look forward to the challenges of the next few years as, together, we put in place the means to deal with what are likely to be "interesting times" ahead.

Membership

April 1, 1990 to March 31, 1991

Seventeen municipalities, out of a total of 19, have members appointed to the Commission. Regular Commission meetings are held once every month. In the fiscal year April1, 1990 to March 31, 1991, the Commission held twelve (12) regular meetings, as well as an Organizational Meeting and an annual General Meeting.

Each year, at the Organizational Meeting, a Chairman, a Vice-Chairman and members of the Executive Committee are elected by the members themselves. As of March 31, 1991 these officers were as follows:

Chairman: Ross G. Quinn

Vice-Chairman: Albert Klapstein

Designated Municipalities	Appointed Members	Appointed Alternates
City of Edmonton	Alderman Patricia Mackenzie Alderman Bruce Campbell Alderman Sheila McKay Alderman Ron Hayter Alderman Mel Binder Alderman Ken Kozak Alderman Lillian Staroszik Alderman Helen Paull Alderman Brian Mason	Alderman Lance White Alderman Catherine Chichak Alderman Judy Bethel
City of Leduc	Alderman Blair Lundy	Alderman Terry Kirkland
City of St. Albert	Alderman Ken Allred Alderman Bob Russell	Alderman Ray Gibbon
City of Fort Saskatchewan	Mayor Pryce Alderson	Alderman Ken Hodgins
City of Spruce Grove	Alderman Gary Swinamer	Alderman Ken Scott
M.D. of Sturgeon	Councillor Hubert Lamoureux	Councillor Ernie Oginsky
County of Leduc	Councillor Albert Klapstein	Councillor Ed Chubocha
County of Parkland	Councillor Bertram Johnston	Councillor Ingrid Schulz
County of Strathcona	Councillor Sten Berg Councillor Sandy Lipka	Councillor Dale Purkis Councillor Curt Vos
Town of Beaumont	Councillor Judi Gnus	Councillor Jeff Patsula
Town of Bon Accord	Mayor Glenda Bobbie	Councilior David Everitt
Town of Calmar	Councillor Chris McKerracher	Mayor Neil McKerracher
Town of Devon	Councillor Marlene Cavanagh	Councillor Gary Browning
Town of Gibbons	Councillor Romeo Tetreault	Councillor Geoff Jones
Town of Morinville	Mayor Ross G. Quinn	Councillor Mary Anne Balsillie
Town of Redwater	Councillor Peter Hrynchuk	Councillor Andy Budney
Town of Stony Plan	Councillor Michael Ayers	Councillor Dwight Ganske

Committees

Each year, the Commission elects and appoints some of its members to standing committees which carry out specific duties and responsibilities on behalf of the Commission. For the past fiscal year, the standing committees of the Commission were the Executive Committee and the Planning Committee. The Commission may also appoint special committees as required.

Each committee elects its own Chairman and Vice-Chairman.

Executive Committee

Alderman Ron Hayter
Committee Chairman

Alderman Ken Kozak

Alderman Ken Allred

Mayor Pryce Alderson

Councillor Sandy Lipka

Councillor Albert Klapstein
Committee Vice-Chairman

Mayor Ross G. Quinn
Commission Chairman

Planning Committee

Alderman Blair Lundy
Committee Chairman

Alderman Patricia Mackenzie
Committee Vice-Chairman

Alderman Lillian Staroszik

Councillor Peter Hrynchuk

Councillor Hubert Lamoureux

Councillor Bert Johnston

Councillor Judi Gnus

Mayor Ross G. Quinn
Commission Chairman

Strategic Planning

Branch Report

Peter Dickson, M.C.I.P

As the regional planning and research arm of the Commission, the Strategic Planning Branch tends to become involved in a wide variety of issues which demand a staff with broad research and analytical skills and considerable versatility. These qualities have been severely tested over the past year as the Branch has been called upon to participate in issues involving all parts of the planning spectrum. These ranged from annexations, inter-municipal disputes and a fringe areas study to regional population projections, a Regional Plan amendment, and work on the Regional Plan review. In addition, the Branch was also involved in regional recreational issues, an environmentally sensitive areas study, regional economic development and a host of other matters. As well as its involvement in regional planning and research studies, the Branch provided specialist technical services for plans spearheaded by the General Planning Branch.

Several major projects were completed by the Branch during the course of the year. One of these was the Regional Population Projections report which was produced as the fifth in a series of demographic studies. This series of regional projections represents a landmark for the Commission since it is the first time that the Commission has used and developed a computer model to prepare its projections. In addition to merely producing the projections, the staff involved also had to become familiar with several computer models in order to assess their relative merits and choose which one to use. As a result of this study, the Commission is now in a position to update future population projections much more quickly and efficiently than in the past. The regional population projections report provides a clear statement of the migration, fertility and mortality assumptions used to arrive at the projected population figures, and promotes a better understanding of how changing assumptions can result in changes to the projected population totals. Above all, this particular study provides an excellent context within which municipal projections can be undertaken.

Two major projects of an environmental nature were also completed during the past year. The first of these was an Environmentally Sensitive Areas study for the County of Leduc, including that part of the County which lies within the Battle River Region. The study, which was undertaken by consultants, provides an inventory of areas within the County which are deemed to be environmentally sensitive and suggests ways in which they could be given some measure of protection. The study also rates the areas in terms of their significance, from local, to regional, to provincial, and possibly national levels. As the ESA project coincides with the preparation of the County of Leduc General Municipal Plan, the results and suggestions made in the study will be available for inclusion in the finished plan.

Despite the fact that its subject matter is related primarily to outdoor recreation, the Regional Outdoor Recreation Study, which was also completed during the year, contains a significant environmental component. Much of the initial work on this project was

undertaken during the previous year, but the second part of the study, which identifies the planning considerations involved in protecting regionally significant outdoor recreation areas from developments which may prejudice their recreational potential, was completed during the 1990/91 budget year. Its findings and suggestions will be used to help in the policy formulation stage of the Regional Plan Review which is currently underway.

Much of the Branch's effort during the past year has been spent in the area of inter-municipal disputes and potential inter-municipal disputes. A considerable amount of time was spent in working on the Fort Saskatchewan/County of Strathcona annexation issue which lasted until June of 1990, and was hotly disputed by the municipalities involved. The report of the Local Authorities Board on the annexation recommended that all of the land applied for by the City of Fort Saskatchewan be annexed from the County of Strathcona. The Cabinet Order on the subject supported the LAB's conclusions, and ordered the two municipalities to enter into a revenue sharing arrangement. Another, more recent, annexation petition by the City of Spruce Grove also involved some Branch time, but to a much lesser extent since the petition was unopposed by the County of Parkland and was considerably less contentious.

In addition to the above, the Branch also completed the Fringe Area Study, which had been substantially finished during the previous budget year, and became heavily involved in a Regional Plan conformity issue with the County of Strathcona and the City of Edmonton. This latter issue has been ongoing since the spring of 1990 when Strathcona County attempted to amend its General Municipal Plan (GMP) to permit residential and other urban uses in an area where the Regional Plan's Metropolitan Industrial Area policies apply. The area was also less than 3 kms from the City of Edmonton's proposed heavy industrial area, and the City felt that the proposed change of land use by the County could prejudice the future expansion of its heavy industrial area. At one stage the County actually applied for an amendment to the Regional Plan in order to bring its proposed GMP amendment into conformity. However, this application was subsequently withdrawn. At the time of writing, this particular issue has been referred to the Alberta Planning Board as a dispute by all three parties. The Board's decision could have a major impact on how the current Regional Plan is interpreted, and, perhaps, on how the next Regional Plan is written.

Although it started fairly late in the year, the Regional Plan Review project is now well underway. Preliminary work, in the form of an audit of the existing Plan, is now substantially complete and preparations are currently being made to hold a Futures Workshop in late spring in order to produce a regional vision statement. The audit project was intended to review the policies in the current Regional Plan and to assess how successful, or otherwise, they had been since the Plan was adopted in 1984. The project involved meetings with each of the municipalities in the Region and with other Commission planners who had been involved in the implementation of the

Plan's policies, as well as examining local GMPs, land use by-laws, conformity reviews, and other documents in order to ascertain if the Plan's policies were working. Notwithstanding some of the difficulties involved in attempting to do this, the audit will point to weaknesses and strengths in the existing Plan, and will help to highlight issues which will require additional research.

In addition to the major projects highlighted above, the Branch has been involved in numerous other projects which are of a more minor nature. Examples of those projects include: a review of the Provincial Wetlands Policy, and the Federal Government's Green Plan; involvement in the Aurum landfill dispute; liaison with municipalities surrounding Big Lake with regard to development proposals; analysis of a proposed equestrian trail along the North Saskatchewan River Valley; liaison with the City of Edmonton and the Town of Devon regarding recreation planning in the river valley; review of the work produced by the Municipal Statutes Review Committee on the Municipal Government Act; ongoing liaison with the Energy Resources Conservation board and other agencies regarding pipeline and transmission line proposals; meetings with the Metro Edmonton Economic Development Team; and participation in the Prairie Conservation Coordinating Committee.

A significant amount has been accomplished during the past year. The coming year is sure to bring even more challenges to the Commission and to the Branch.

General Planning

Branch Report

Eugene L. Dmytruk, M.C.I.P.

The past year was again a very busy and challenging year, due to the high pace of activity in the private sector that resulted from renewed confidence and improving conditions in the Region's and Alberta's economies and from population growth. However, several staff vacancies and changes in 1990 placed great pressure on the available staff resources to carry out the Commission's wide ranging responsibilities. Consequently, some longer term projects took longer to complete, while planners responded to current issues and development pressures. The activities of the Branch focused on:

- Regional Plan implementation and conformity reviews;
- providing basic planning services to member municipalities, particularly with regard to downtown revitalization programs, the preparation of statutory plans, land use by-laws and special studies requested by Councils; and,
- advice on development and subdivision, including subdivision processing.

Administration of the Edmonton Metropolitan Regional Plan continued to take up a substantial amount of staff time. This included the resolution of conformity issues, and reviews of statutory plans, land use by-laws, and subdivision and development proposals. An unusually large number of area structure plans were referred, in the past year, to the Commission staff for review for conformity with the Regional Plan.

Area structure plans, or amendments thereto, reviewed in the past year included: part of Lakeland Greens, South Wye Road, Broadview, Foxboro, Durham Town Square, the Club, Strathcona Industrial, Polar Park, Windsor Estates, Craigavon, Regency Park Estates and Fountain Creek Estate in the County of Strathcona; Terwillegar Heights in Edmonton; Oakmont and Erin Ridge East in St. Albert; Graybriar in Stony Plain; Mobile Home, Northwest and Grove Meadows in Spruce Grove; Westmor in Morinville; A.R.W. Development Corporation in Beaumont; and Sturgeon Valley in the M.D. of Sturgeon.

Several other enquiries were dealt with, including possible amendments to the Regional Plan involving the Mooncrest Park country residential area and Maple Ridge Mobile Home Park, both in Edmonton; and, a proposed tire shredding facility in the County of Parkland.

The preparation of municipal statutory plans also occupied a significant proportion of staff time in the past year. A revised draft of the County of Leduc General Municipal Plan (GMP) has been completed and is scheduled for review by County Council. Public meetings and hearings on this plan are expected to take place in the summer and early fall of 1991.

Staff completed a preliminary draft of the new Town of Beaumont General Municipal Plan. The document is scheduled for review by Council in May and, after that, is expected to be released for public review. In addition, Commission staff are assisting, in

an advisory capacity, the City of Leduc's General Municipal Plan review project by providing available information and participating as advisors to the City's GMP Coordination Committee on regional issues.

Assistance was provided to the Town of Morinville in the preparation of the Northeast Morinville Area Structure Plan. The plan is being prepared by consultants and is funded jointly by the Town and the Commission. The Commission originally scheduled the work in 1990, but could not begin because of other work commitments, and staff and budget constraints. Staff did assist in the development of the terms of reference and in the review of the consultants' proposals and are monitoring progress of the plan. The plan is expected to be completed by mid-1991.

The Commission continued to assist several municipalities with their downtown revitalization efforts. Work on the review of the Spruce Grove Central Area Redevelopment Plan (CARP) has been underway in the past year. Background research has been completed and an Issues, Goals, Objectives and Policy Directions report has been released for public comment. The project is expected to be completed in 1991. Ongoing assistance is also being provided to a number of other communities as they implement their existing plans. In the past year this has included:

- assistance to the Town of Beaumont with a refinement of the French Village Theme;
- completion of downtown streetscape design guidelines for the Town of Stony Plain; and,
- commencement of a "garden city" concept plan for the Town of Devon.

The assistance that the Commission provides municipalities in the implementation of these plans forms a vital component in the overall downtown revitalization program.

The preparation of land use by-laws and the provision of day-to-day advice and assistance on by-law amendments, interpretations and major development proposals are basic features of the Commission's advisory service to municipal councils, administrators, development appeal boards and the public. A major review of the Town of Calmar Land Use By-law was completed and a public hearing has been scheduled for the month of May. Advice and assistance, with respect to various by-law amendments, were provided to Stony Plain, Morinville, Spruce Grove, Beaumont, Bon Accord, Legal, Fort Saskatchewan, the County of Leduc and the M.D. of Sturgeon.

Requests for short studies and current planning advice covered a broad range of topics and issues. Staff attended council and development appeal board meetings and responded to a variety of requests for information and planning advice.

Requests for information and referrals from government agencies and departments and the private sector were acted upon. In particular, staff assisted with the

organization of the Local Development Initiatives Forum which was held in the Town of Calmar, for the Edmonton Region, on August 30, 1990. Attendance at this forum was one of the highest in Alberta and it was one of the most productive forums held. Staff also provided input to Alberta Municipal Affairs' Garden Suites Pilot Project discussion paper and participated in a workshop held in Stony Plain.

Subdivision processing remains the single most time-consuming activity of the Branch. This work includes administering the subdivision process and providing subdivision advice to 13 of the 19 member municipalities in the Region, preparing staff reports, recommending on subdivision applications and representing the Commission at appeal hearings before the Alberta Planning Board. In addition, staff commented on referrals from five other subdivision approving authorities and monitored City of Edmonton Municipal Planning Commission decisions for conformity with the Regional Plan.

The number of subdivision applications submitted to the Commission for approval in 1990/91 decreased slightly from the previous year. However, the number of lots approved in urban municipalities increased from 476 to 503. The number of lots approved in the two rural municipalities increased from 76 to 101.

In addition to the 143 applications processed, the Commission staff commented on 141 application referrals from other subdivision approving authorities, the same number as in the previous year. A total of 22 applications were appealed to the Alberta Planning Board, an increase of seven over the previous year. The tables and figures which follow provide further details on subdivision activity.

In conclusion, the past year has been a productive and challenging year which has required the staff to apply a wide range of skills and a high degree of initiative, and maintain positive and co-operative working relationships with member municipalities. Although the departure of several staff members meant a loss of many years of planning experience, their replacements brought with them new ideas and energy. This has resulted in a new commitment and enthusiasm, which will enable staff to fulfil the demands and challenges placed upon the Commission in the years ahead.

Subdivision Data

April 1, 1990 to March 31, 1991

■ Subdivision Applications & Decisions

Municipality	Pending Decision from Earlier Years[1]	Received	Approved	Refused	Abandoned/ Deemed Refused/ Withdrawn	Pending Decision on March 31, 1991
M.D. of Sturgeon	13	70	46	14	1	9
County of Leduc	16	36	23	3	3	7
City of Spruce Grove	4	11	9	0	0	2
Town of: Beaumont	4	5	1	0	1	3
Bon Accord	1	1	1	0	0	0
Calmar	0	2	1	0	0	1
Devon	0	2	2	0	0	0
Gibbons	0	1	1	0	0	0
Morinville	4	5	3	0	0	2
Redwater	1	0	0	0	0	0
Stony Plain	4	9	6	1	0	2
Village of: Legal	0	1	1	0	0	0
New Sarepta	0	0	0	0	0	0
Total	**47**	**143**	**94**	**18**	**5**	**26**

1 Of all 47 applications pending decisions from earlier years, 38 were approved, 3 were denied, 3 were withdrawn and 3 are pending.

■ Subdivision Applications & Parcels Approved

Municipality	Agriculture[1]		Country Residence[2]		Industrial		Public Institut.[3]		Comm.		Res.		Mult. Use		Total	
M.D. of Sturgeon	19	19	21	50	3	4	1	1	1	1	0	0	1	1	46	76
County of Leduc	14	16	6	6	1	1	1	1	0	0	0	0	1	1	23	25
City of Spruce Grove	0	0	0	0	0	0	2	2	1	1	6	218	0	0	9	221
Town of: Beaumont	0	0	0	0	0	0	0	0	0	0	1	6	0	0	1	6
Bon Accord	0	0	0	0	0	0	1	1	0	0	0	0	0	0	1	1
Calmar	0	0	0	0	0	0	0	0	0	0	1	5	0	0	1	5
Devon	0	0	0	0	0	0	0	0	0	0	2	97	0	0	2	97
Gibbons	0	0	0	0	0	0	0	0	0	0	1	1	0	0	1	1
Morinville	0	0	0	0	0	0	0	0	1	2	2	4	0	0	3	6
Redwater	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stony Plain	0	0	0	0	0	0	1	1	0	0	5	164	0	0	6	165
Village of: Legal	0	0	0	0	0	0	0	0	0	0	1	1	0	0	1	1
New Sarepta	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	**33**	**35**	**27**	**56**	**4**	**5**	**6**	**6**	**3**	**4**	**19**	**496**	**2**	**2**	**94**	**604**

☐ Approved Applications

☐ Approved Parcels

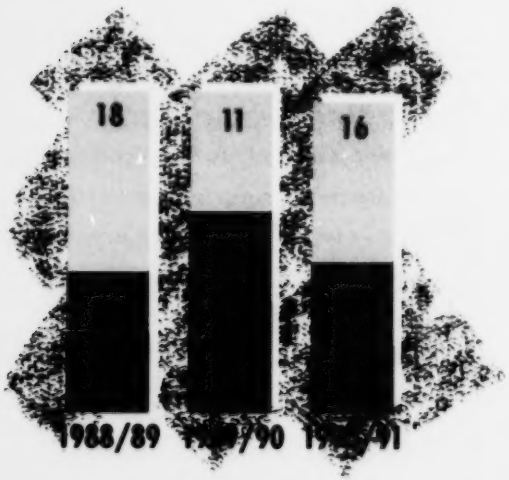
1 Agricultural Parcels

2 Country Residence includes parcels having an area up to and including 1.21 hectares or an area greater than 1.21 hectares if, in the opinion of the Subdivision Approving Authority, an area greater than 1.21 hectares was necessary to accommodate the country residential use.

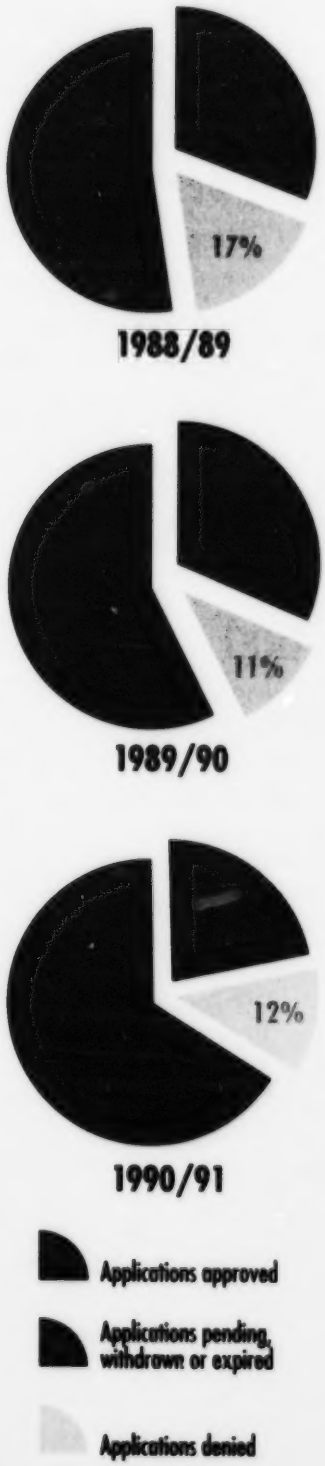
3 Public Institutional includes public utility lots, storm water retention pond and water reservoir.

Subdivision Applications & Referrals – E.M.R.P.C. Region

Subdivision Appeals



E.M.R.P.C. Decisions on Subdivision Applications



Administration

Branch Report

Patricia Heffel

Throughout the year, the Administration Branch has continued to provide the Commission with a broad range of support services. These services, which are an essential part of the organization's overall operation, include reception, word processing, filing, library and accounting services and personnel.

The word processing operators maintained a fast turn-around time for all materials submitted to them. Microfilming of our subdivision files is now almost compete and this has led to a steady reduction in the space allocated to paper files.

With computerization of the Commission's accounting system, greater efficiency has been achieved in such areas as the preparation of the monthly financial position, yearly work program and budget and the payroll. Personnel records are also maintained by this Branch.

Cataloguing of the Commission's extensive photographic slide collection is now up to date. As a result, it has become much easier for staff members to locate the slides they need for their audio-visual presentations.

In its library, the Commission maintains an extensive collection of publications on planning and planning related matters. For staff members, this collection is augmented by inter-library loan borrowing. Other planning department libraries, government department libraries, consultants and students have all made use of our library resources.

The Administration Branch is also responsible for co-ordinating and editing the Commission's newsletter, Metro Planning Review. Published three to four times a year, this newsletter is intended to create a greater awareness of regional planning issues in the Edmonton Region. Its promotion of the various reports published by this office allows our publications and studies to reach a wider audience than might otherwise be possible.

Information Services

Branch Report

R.L. Mattiussi, ACP, M.C.I.P.

The Information Services Branch provides the Commission's planning functions with both the information necessary for the planning process, as well as the cartographic and design expertise needed for the production of the Commission's reports and plans.

The branch is responsible for:

- the collection, processing, maintenance and distribution of the Commission's information resources, including municipal census and land use information;
- the drafting of plans, maps and architectural drawings, presentation graphics, as well as document publication and reproduction;
- the administration of the Municipal Census Program;
- the Commission's public affairs function which includes the coordination of the Winter Seminar, the production of the Metro Planning Review newsletter and the Annual Report;
- representation of the Commission on the Project Management Team of the Alberta Planning Board LRIS Pilot Project and the implementation of the regional planning component of the project. The Committee was disbanded in March 1991;
- representation of the Commission on the Technical Review Committee of the Alberta Planning Board.

One of the major activities which occurred once again this year was the Alberta Planning Board Pilot Project. All staff of the branch at one time or another spent time in training, collecting the data which would eventually become part of the data base or fine-tuning various aspects of the system. The Pilot Project officially ended in March but funding was put in place to begin the process of building operational LRIS systems at the three project sites. Commission staff benefited a great deal from the opportunity to work with technical experts from a wide variety of disciplines and organizations on this important initiative. In the 1991-1992 budget year the branch will implement the final phases of the 1985 Robert Liley Report by implementing a Local Area Network and bringing the information resources which currently exist on "stand alone systems" to the planners' desktops. The branch also hopes to begin a more active commitment to developing a region-wide LIS network of user groups in every municipality that would like to benefit from the use of this technology.

In 1990, five municipalities — the Towns of Morinville, Stony Plain and Redwater, the Village of Legal and the County of Leduc — received assistance from the Edmonton Metropolitan Regional Planning Commission as part of the Commission's Standardized Census Program. This was an increase of one from the previous year and included several municipalities which participated for the first time.

The integration of computers and colour photocopying into our day-to-day graphics design and drafting has greatly increased our productivity. Through the use of the colour photocopier alone, we can cut weeks from our document preparation time. Next year, we will begin integrating automated mapping into our documents and reports. Eventually we will eliminate the need for manual drafting and this will, once again, lead to increased efficiency and productivity.

Staff of the Information Services Branch provided information and/or technical assistance throughout the year to the general public, private consultants, member municipalities and other government agencies in an effort to ensure that we maximize the benefits of the information we have spent time and money collecting and maintaining for planning purposes.

Staff

Commission Staff as of March 31, 1991

Acting Executive Director
Ronald L. Mattiussi

Administration

Manager
Patricia Heffel

Librarian
Philippa Fairbairn

Word Processing Operator
Maureen Dawson

File Clerk
Paula Kowalchuk

Receptionist
Anita Klapwyk

Information Services Branch

Manager
Ron L. Mattiussi

Technician
Margaret Flaska

Chief Draftsperson
Ross S. Martin

Intermediate Draftsperson
Karen Schafer

Junior Draftspersons
Curesha Moodley
Rob Kainz

General Planning Branch

Manager
Eugene Dmytruk

Planner III
Greg Scerbak

Planner II
Jacqueline Vetsch
Joe Sorochan

Planner I
Ken Woitt

Technician
Lori Kustra

Strategic Planning Branch

Manager
Peter Dickson

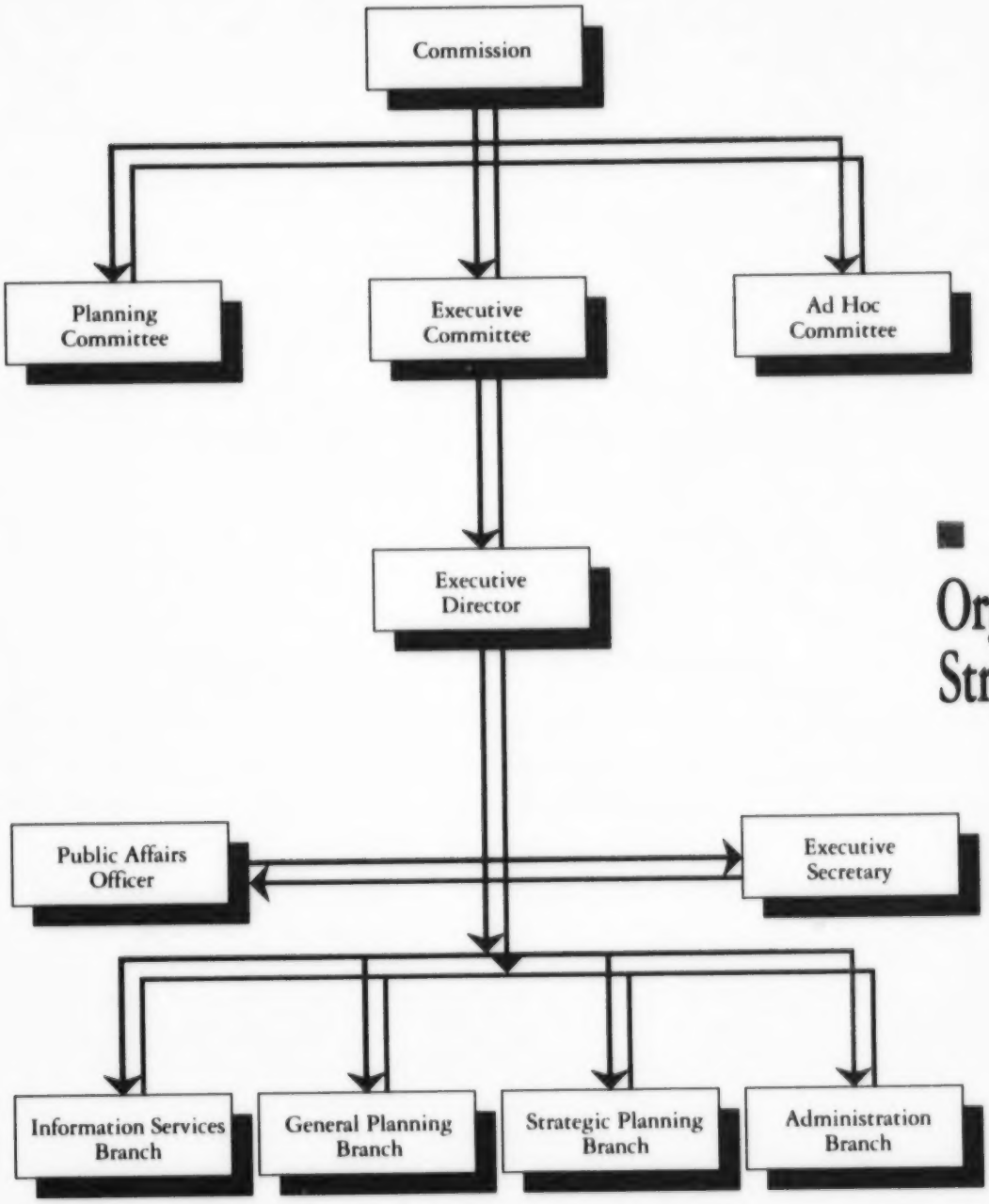
Planner III
Marlene Exner

Planner II
Patricia Wankiewicz

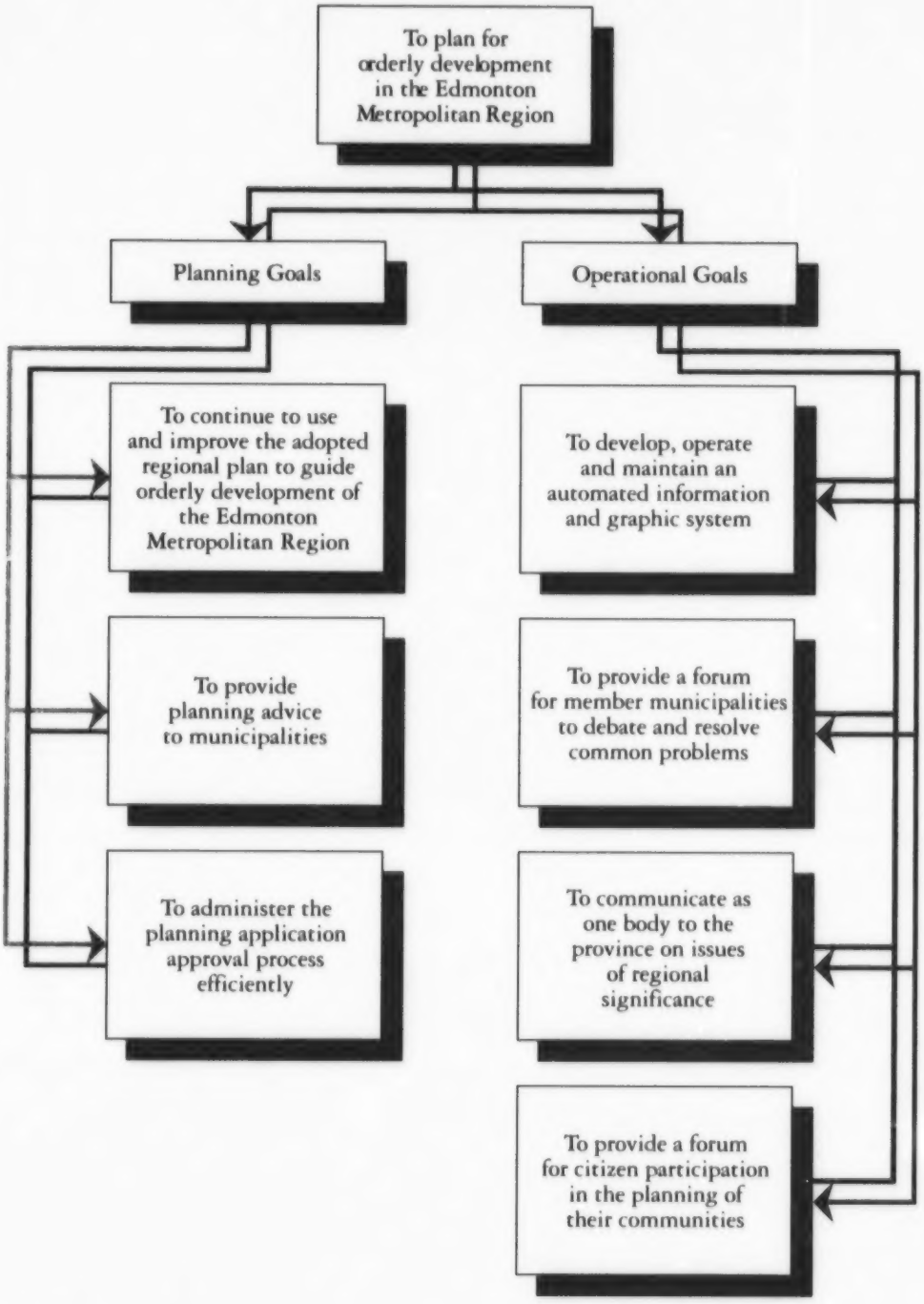
Planner I
Tony Tam

Economist
Ctibor Skoda

Organizational Structure



Goals of the Commission


To plan for orderly development in the Edmonton Metropolitan Region
Planning Goals
Operational Goals
To continue to use and improve the adopted regional plan to guide orderly development of the Edmonton Metropolitan Region
To develop, operate and maintain an automated information and graphic system
To provide planning advice to municipalities
To provide a forum for member municipalities to debate and resolve common problems
To administer the planning application approval process efficiently
To communicate as one body to the province on issues of regional significance
To provide a forum for citizen participation in the planning of their communities

Financial Statements

Auditors' Report
March 31, 1991

To the Members of Edmonton Metropolitan Regional Planning Commission

We have audited the balance sheet of Edmonton Metropolitan Regional Planning Commission (the "Commission") as at March 31, 1991 and the statements of revenue and expenditures, reserves, equity in fixed assets and accumulated surplus for the year then ended. These financial statements are the responsibility of the Commission's management. Our responsibility is to express an opinion on these financial statements based on our audit .

Except as explained in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principals used and significant estimates made by management as well as evaluating the overall financial statement presentation.

In common with many not-for-profit organizations, the Commission derives some of its revenue in the form of shared cost contributions, publications and maps revenue, subdivision fees, Winter Seminar revenues and miscellaneous revenues, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of the revenue from these sources was limited to accounting for the amounts recorded in the records of the Commission and we were not able to determine whether any adjustments might be necessary to this revenue, excess revenue, assets and equity.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenue referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the commission as at March 31, 1991 and the results of its operations and the changes in its financial position for the year then ended in accordance with generally accepted accounting principles.

Peat Marwick Thorne
Chartered Accountants

Edmonton, Canada
April 26, 1991

Financial Statements

Balance Sheet
March 31, 1991

	1991	1990
Assets		
Current assets:		
Cash and term deposit	$412,430	$268,541
Accounts receivable	7,212	10,447
Prepaid expenses	6,944	5,227
	426,586	284,215
Fixed assets (note 1):		
Furniture and equipment	388,569	359,370
Leasehold improvements	166,769	166,554
	555,338	525,924
	$981,924	$810,139
Liabilities and Equity		
Current liabilities:		
Accounts payable and accrued liabilities	$131,351	$116,478
Equity:		
Reserves	214,765	33,000
Equity in fixed assets	555,338	525,924
Accumulated surplus	80,470	134,737
	850,573	693,661
Lease commitments (note 2)		
	$981,924	$810,139

See accompanying notes to financial statements.

On behalf of the Commission:

Chairman

Executive Director

Financial Statements

Statement of Revenue and Expenditures

Year Ended March 31, 1991

	1991	1990
Revenue:		
Alberta Planning Fund	$1,647,748	$1,636,080
Subdivision fees	30,820	39,940
Publications and maps	5,679	7,874
Interest	43,780	31,657
Winter seminar	11,755	15,625
Miscellaneous	4,384	7,721
	1,744,166	1,738,897
Expenditures:		
Staff salaries	972,070	1,073,246
Staff benefits	117,560	122,192
Staff training and travel	31,199	41,585
Members' fees	74,424	57,819
Members' travel	8,194	10,471
Office rent	101,241	38,548
Utilities and maintenance	64,045	51,326
Parking	12,835	13,080
Telephone	18,198	16,828
Office supplies	10,076	12,712
Postage	11,491	10,787
Publications	3,044	3,392
Printing and duplication	53,003	56,184
Drafting supplies	9,064	14,350
Furniture and equipment		
Purchase	29,491	18,295
Rentals, repairs and maintenance	31,823	36,732
Leasehold improvements	215	4,404
Land titles office	1,724	1,693
Legal fees	3,798	2,576
Advertising	13,948	7,628
Recruitment and relocation	29,457	5,933
Audit	5,002	4,000
Public relations	2,456	13,222
Consulting fees	(3,495)	20,000
Insurance	1,990	2,166
Aerial photographs and maps	16	1,163
Winter seminar	10,396	20,414
Miscellaneous	3,403	8,935
	1,616,668	1,669,681
Excess Revenue	$ 127,498	$ 69,216

Financial Statements

Year Ended
March 31, 1991

Statement of Reserves

	1991	1990
Computer Acquistion Reserve:		
Balance, beginning of year	$ 18,000	$ –
Transfer from accumulated surplus	180,406	18,000
Balance, end of year	198,406	18,000
Special Projects Reserves:		
Balance, beginning of year	15,000	–
Transfer from accumulated surplus	1,359	15,000
Balance, end of year	16,359	15,000
Reserves, end of year	$214,765	$ 33,000

Statement of Equity in Fixed Assets

	1991	1990
Equity in fixed assets, beginning of year	$525,924	$476,525
Additions during the year	29,706	184,849
	555,630	661,374
Disposals during the year:		
Proceeds	(85)	(6,500)
Write-down of original cost	(207)	(128,950)
	(292)	(135,450)
Equity in fixed assets, end of year	$555,338	$525,924

Statement of Accumulated Surplus

	1991	1990
Accumulated surplus, beginning of year	$134,737	$ 98,521
Excess revenue	127,498	69,216
	262,235	167,737
Transferred to Computer Acquisition Reserve	180,406	18,000
Transferred to Special Projects Reserve	1,359	15,000
	181,765	33,000
Accumulated surplus, end of year	$ 80,470	$134,737

See accompanying notes to financial statements.

General:

The Edmonton Metropolitan Regional Planning Commission was established under the Province of Alberta Planning Act to prepare, adopt and administer a Regional Plan.

Significant Accounting Policy:

Fixed assets

Fixed asset additions are charged to expenditures and recorded as fixed assets and equity in fixed assets. Proceeds on disposal of fixed assets are recorded as miscellaneous income and charged, net of any gain or loss on disposal, to equity in fixed assests.

Donated assets and tenant inducements received are charged to fixed assets and credited to equity in fixed assets in the year they are received.

No depreciation is recorded in the accounts.

1. Fixed assets:

	Balance April 1, 1990	Additions during the year	Disposals during the year	Balance March 31, 1990
Furniture and equipement	$359,370	$29,491	$292	$388,569
Leasehold improvements	166,554	215	–	166,769
	$525,924	$29,706	$292	$555,338

2. Lease commitments:

The Commission has annual lease commitments for the rental of office and parking space expiring March 1, 1999. The annual lease cost for office space is $118,000 for the first 5 years, and will be set at the market rate of April 1, 1994 for the remaining 5 years. The annual lease cost for parking and storage is $11,280, which may be adjusted by the Landlord from time to time. Estimated annual costs for utilities, taxes, and maintenance in addition to the lease costs, is $98,790.

The lease agreement for the rental of office space provides for a rental credit of $59,000 per annum for April 1, 1990 to March 31, 1994, subject to the Commission maintaining the lease in good standing.

3. Changes in financial position:

A statement of changes in financial position has not been prepared as the information which would normally be provided by the statement is readily available in the statements presented.